



How to place an order for Multi Media labels.

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What information do you need to insure you place the order correctly?

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2. [What is the tape cartridge technology to which the label will be applied?](#)
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*** Note Tri-Optic produces each order to your specific requirements and customizations. We do not keep stock of any label and may begin production of your labels very soon after you place the order so order accuracy is imperative.*

Who is the manufacture and what is the model # of the tape library?

- This is NOT the tape drive number
- This is NOT the tape cartridge number
- This is NOT the manufacture of the tape cartridge
- This is NOT the server number
- **This IS the machine you load the tape cartridges into**

Identify the tape cartridge technology to which the label will be applied?

- ½" Magnetic Tape Cartridge such as 3480, 3490, 9840, etc.
- DLT
- SDLT (Super DLT)
- LTO Ultrium Generation 1, Generation 2
- AIT-1, AIT-2, AIT-3
- 8mm

- 4mm
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How many labels do you need?

- How many of each label type do you need?
 - Specify whether there are multiple orders for that same sequence. If so, then specify in the "# of sequences" section; how many of the same sequence are needed. (i.e 000000 – 000199 x 3)
 - Are there more than one part numbers being ordered?
 - This needs to be clearly identified on the order.
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What are the beginning and ending sequence numbers?

- Determine the volume sequence you need
Ex. AAA000 to AAA049 = 50 labels
ABD001 to ABD049 = 49 labels
BCE000 to BCE174 = 175 labels
000750 to 000999 = 250 labels
000750 to 001000 = 251 labels

Note: Make sure that the quantity of the labels you order is equal to the range of the sequence.

What background colors are needed for alpha characters?

Are there custom colors needed for the numbers?

(If it is requested to be different the predefined colors)

- **A background color for the Alpha characters or their positions MUST be specified in order to produce your labels. There are no predefined colors for the alpha character portion of a label.**
- The predefined background colors for the numbers will vary by part number. An easy instruction for using predefined numbers may be **(Alphas = Dk. Green, Numbers = Predefined)**
- Consult the specification sheet which lists the predefined background color pallet for the number portion of your specific label. To find the specification sheet for a label; search the "Find a Label" site <https://www.tri-optic.com/LabelStore/Parts/SrchParts.asp> and select the part# link. A .pdf file will then appear in a new window.
- **The predefined colors for the numbers of the sequence** are demonstrated below using Standard, Vibrant, and Pastel color pallets.
- **What this means to you:** By selecting the use of predefined colors for the numbers on your label, you will receive labels that rotate through the colors as the associated numbers appear in the sequence. As indicated below; when using the vibrant color pallet the number 1 will always appear with a yellow background, number 4 will always appear with a grey background etc.
- All labels can be customized to fit your needs at no additional charge.

Keep in mind that unless necessary and otherwise specified the predefined color schemes associated with each of the following pallets, will be used for the number positions on the labels.



Each label can be customized in a variety of ways; however the changes in background color of the alpha character or number digit will be designated by the **position on the label** not by the letter or number itself.

Example:

G	C	D	0	0	0
G	C	D	0	0	1
G	C	D	0	0	2

This label is customized by indicating Blk /Wht for the Alpha characters in positions 1,2,3 and then custom colors for positions 4,5,6. This label is a valid custom label because pos. 4 = Lt. Blue, pos. 5 = Grey, pos. 6 = Orange are requested to be a specific color and **will maintain the specified colors throughout the sequence.**

A	D	F	0	1	0
A	D	F	0	1	1
A	D	F	0	1	2

This is a valid custom label with the Alpha characters customized by position and the numbers are using the predefined colors according to the number and using the vibrant color pallet.
 pos 1 = White, pos. 2 = Orange, pos. 3 = Pink
 pos. 4, 5, 6 use predefined colors.

G	C	D	0	0	0
G	C	D	0	0	1
G	C	D	0	0	2

This is not a valid label order and would not be acceptable. You cannot select random colors throughout a particular position on the label. If the predefined colors are used for the numbers they will appear as indicated on the appropriate color pallet above.

A	D	F	0	1	0
A	D	F	0	1	1
A	D	F	0	1	2

This is not a valid label order and would not be acceptable because when the label is customized it is only the position that can be changed not the color associated with a specific number. Notice how the colors are the same for each number but different from the predefined pallets above.

E	X	P	Y	1	6	6	3
E	X	P	Y	1	6	6	4
E	X	P	Y	1	6	6	5

This label is customized by indicating the Alpha characters in pos. 1,2,3,4 = Lt. Green and for pos. 4,5,6,7 = Lt. Orange

Entire label Lt. Orange label is a valid custom label.

All of these examples and rules apply for the Vertical positioned and 8 position labels as well.

Order Items									
No.	Select	Part No	Description	Start SEQN	End SEQN	of Labels	Valid SEQN	# of Sequences	
1	<input checked="" type="checkbox"/>	1687-06	1/2" Tape Cartridge Label 3480 Form Factor Pastel Background Colors	000000	000099	00	OK	1	
			↕						
									Sales Tax

https://www.tri-optic.com/LabelStore/Orders/EditInstructions.asp?...

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